



**STEP 1** To be completed by School Counselor, Success Coordinator, School Administrator, or Case Manager.

The following student is being recommended for EvCC Youth Reengagement (U3):

Student name: \_\_\_\_\_ Student ID: \_\_\_\_\_ School: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ Student must be between 16 and 21 years old, as of September 1, 2024.

Graduation year (FGY): \_\_\_\_\_ SpEd: ☐ Yes ☐ No 504: ☐ Yes ☐ No ML: ☐ Yes ☐ No KIT: ☐ Yes ☐ No

**Student is being recommended for the following reason(s):**

- ☐ Student is a drop-out; last day of school the student attended was \_\_\_\_\_, withdrawal code \_\_\_\_\_.
- ☐ Student is credit deficient and has completed \_\_\_\_\_ high school credits out of the 24 credits needed to graduate. \_\_\_\_\_% of credits needed to graduate are completed to date.
- ☐ Student is being referred by a social service or juvenile justice system case manager or school case manager. Please provide additional information:  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide the following information:**

- ☐ Student has assessment credit recovery (ACR) and/or competency-based credit (CBC).  
ACR/CBC Course Code \_\_\_\_\_ Course Being Recovered \_\_\_\_\_ ACR/CBC Course Code \_\_\_\_\_ Course Being Recovered \_\_\_\_\_
- ☐ Student took world language proficiency assessment(s) for \_\_\_\_\_ in \_\_\_\_\_, waiting for scores.
- ☐ Student's graduation pathway (documented in the HSBP).  
ELA graduation pathway: \_\_\_\_\_ ☐ Met ☐ Not Met  
Math graduation pathway: \_\_\_\_\_ ☐ Met ☐ Not Met

Recommended by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of School Counselor, Success Coordinator, School Administrator, or Case Manager)

**STEP 2** To be completed by School Administrator.

- ☐ I am requesting the student listed above be considered for EvCC Youth Reengagement (U3) enrollment. The student's transcript has been reviewed and is attached to this form along with a completed credit check.
- ☐ I am denying the recommendation for the student listed above to be considered for EvCC Youth Reengagement (U3) enrollment for the following reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(School Administrator)

Email completed form with signatures, transcript, and completed credit check to Dr. Jeanne Willard, Executive Director of College and Career Readiness & Extended Learning Options, and Tanys Aris, District Success Coordinator. Copy to be filed in student cum file.

**STEP 3** To be completed by Executive Director of College and Career Readiness & Extended Learning Options.

- ☐ Recommendation is approved.
- ☐ Recommendation is denied for the following reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Executive Director of College and Career Readiness & Extended Learning Options)